

# MEETINGS EVALUATION

Purpose of the questionnaire No.2 is to assess the meetings organization and its contribution to implement successfully the project activities and promote cooperation. To implement project successfully, meeting evaluation should be expressed (answer to the questionnaire no.2) after each meeting.

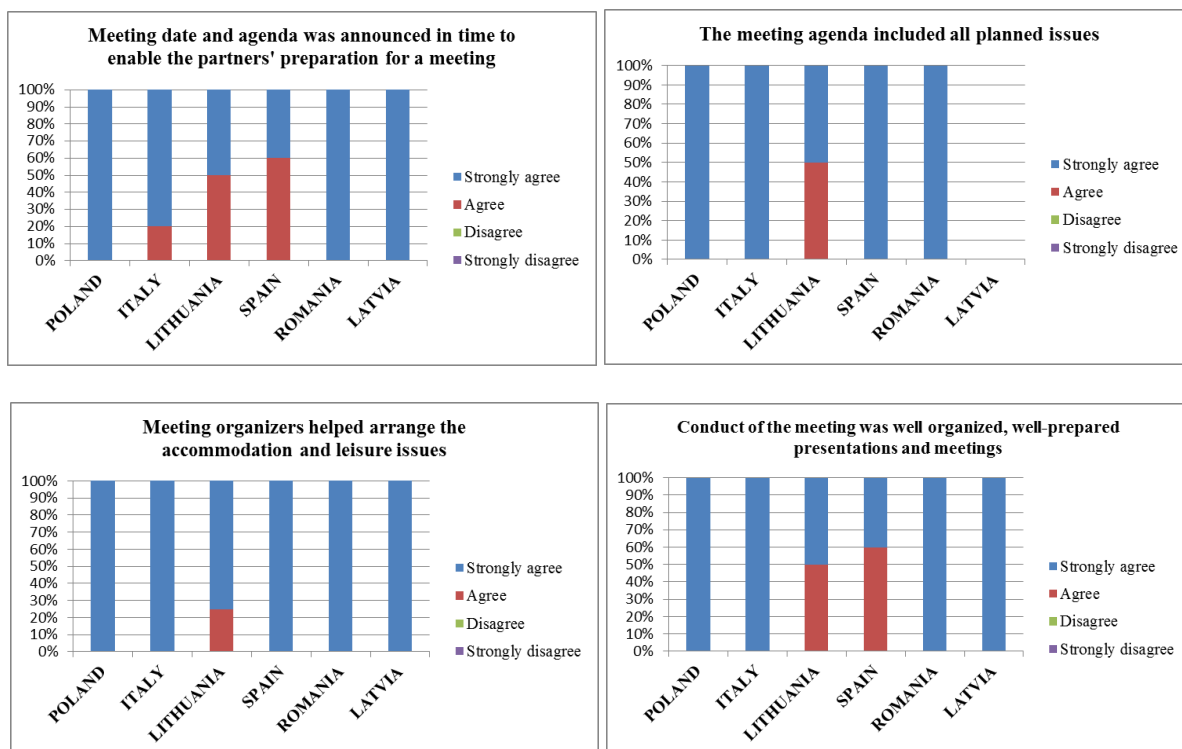
The “Meetings evaluation questionnaire” consisted of three parts - evaluations: the meetings organization, the degree to which were reached the meeting objectives and experience gained during the meeting.

**Products** produced during the meeting:

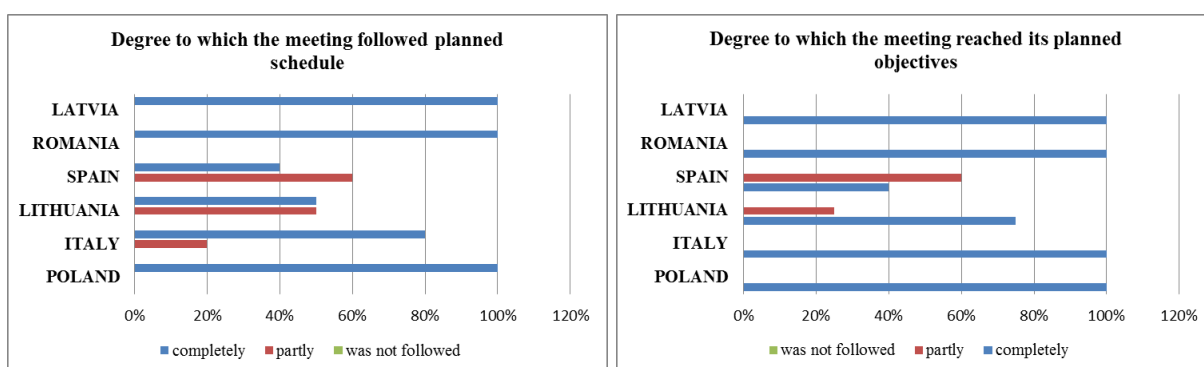
<b>POLAND</b>	October 2011	Formulated 5 active aging pillars
		Presentation of good practices in using potential of local institutions and NGO working for seniors
		The idea of logotype
		Tools of monitoring and evaluation (questionnaires)
<b>ITALY</b>	February 2012	Presentations of good practices in volunteering for seniors
		Established in the questionnaire structure
		Distribution of duties among the partners
<b>LITHUANIA</b>	June 2012	Presentation about methods of informal and non-formal education of 50+ people and cultural program
		Creation of the final version of the questionnaire
		Decision to create a brochure "How to..." to help other organizations/institutions how to successfully realize it's educational programs for seniors
		RICH - how to use the potential of local institutions and organizations in education of 50+ people
<b>SPAIN</b>	October 2012	Presentation about specificity of training for women aged +50
		Agreement on the survey results collection and analysis
		PICK - how to use potential of voluntary organizations in active aging
		Presentation “How to ...” (Spanish version)
<b>ROMANIA</b>	March 2013	Presentation about teaching methods and good practices in ICT teaching/learning
		Questionnaire results on the use of ICT
		How to use ICT in education of 50+ people - tips for EU institutions
		RICH - how to use cultural classes in education of 50+ people
		NGO - how to use the potential of NGO in education of 50+ people
		“Initiation in IT to adults 50+. Support of course” – Romanian brochure
The use of ICT in education of 50+ people: best practices collection		

<b>LATVIA</b>	June 2013	EDUCATIONAL NEEDS AND EXPECTATIONS OF PEOPLE OVER 50, Final report, ISBN 978-9984-48-105-0
		Benefits from the project AWAKE
		Brochure "How to..." – final version
		Outlined the future cooperation directions

The **meetings organization evaluation** was evaluated by number factors. The evaluation results are collected in following figures:



Next part contains evaluation of the **degree to which were reached the meeting objectives**. The evaluation results are collected in following figures:



It should be mentioned that all the partners claimed that the project **contributed the partnership**.

**Partners experience evaluation of participating in the meetings** consisted of three parts: things that characterize experience evaluation of participating in meeting, meeting impact on partner institution/organization and meetings' results dissemination in partners' countries.

To **characterize the experience evaluation of participating in meeting** partners had to name three things/ the most striking impressions:

<i>Meeting in ...</i>	<i>Factors characterized meeting</i>
POLAND	The meeting allowed partners to have clearer the project objectives, responsibilities and commitments of each partner
	Getting in touch with Polish organizations working in various fields
	Starts to begin creating a “real partnership”
	Highly reflective seminar organization
	Helped building a team (warm atmosphere, hospitality)
	Useful (to know partners’ organizations and experience)
	Interesting, good practice (having new ideas from partners how to work in varied ways)
ITALY	The best thing - possibilities to meet volunteers, who gives a lot of examples of voluntary work of adults
	Interesting and inspiring ideas how to organize a good sharing of experience
	Enriching, Stimulating, Amusing
	Perfectly organized meeting, warm atmosphere
LITHUANIA	We have known a new Country , new culture and new very interesting people - we have known aspects of the history and culture of the Lithuanian people
	Attendance of the educational program organized by adults, who were promoted: Lithuanian cultural traditions, intergenerational collaboration, multiethnic coexistence
	The meeting has been challenging, enriching, enjoyable
	A lot of examples about adult education
SPAIN	We had really great examples of strong Spanish women, which have solidarity, interesting ideas and warm communication
	We have observed how working an organization of women
	We have communicated with representatives of women's associations in Madrid
	Very useful discussions about women rights in all countries
ROMANIA	The meeting was well organized and interesting (accommodation, volunteers, agenda, media, etc.)
	We got many knowledge and experience about seniors learning in Romania, also we had interesting workshops and good time all together.
	We were under impression of effective cooperation between different NGO’s, schools, teachers, municipality and local society
	We met wonderful, hospitable, friendly, open Romanians
LATVIA	The meeting allowed us to meet other projects and we also presented our products to many people from all around Europe
	Very interesting workshops, it was great pleasure to participate in it; with great ideas and warm people
	Developing of the communication competences in a partnership networks, competencies of European teamwork
	Discussing about ideas to next projects

**Meeting impact on partner institution/organization** collected in the following table:

<i>Meeting in ...</i>	<i>Impact</i>
POLAND	The organization have new energy and want to work in the project
	I got good practice and examples how to disseminate information
	New experience in promoting and implementing good practices
ITALY	The volunteers involved in the planning of the meeting have understood the importance of an European project and the exchange of experience among people coming from different country
	New ideas for a work with volunteers, intergenerational cooperation
	Project dissemination and implementation ideas
LITHUANIA	The possibility for creation new partnerships
	Promoting and implementing good practices
	New ideas how to involve learners in project activities and meeting organization
SPAIN	<ul style="list-style-type: none"> <li>•We should even more encourage women to join varied associations to find support and/or place to use their potential</li> <li>•We should also strengthen cooperation between associations and encourage them to create federations, coalitions, consortia, umbrella organizations</li> <li>•We should support and promote intergenerational exchange between younger and older women</li> </ul>
	We have known the existence of a Platform for Volunteering in Spain
	New ideas how to disseminate ideas of senior learning, “How to ...”
ROMANIA	We knew members of REPER21 organization and find out more about social responsibility of projects
	We decided to implement one of best practice in IT from Latvia in our Centre
	We learn a lot about ITC best practices
LATVIA	The meeting allowed us to be known by other organizations, exchanging contacts helped to find new interesting people and organizations
	We are very proud to be the part of the AWAKE team. This will be the model of a team for our further activities.
	We are more aware of the power of common, international activities and that we would like to work with you again

**Meetings' results dissemination** was very similar in all partners' countries. The main kind of the dissemination were report, presentations and photo galleries on the webpages/ Facebook. It also included the presentations of the project progress and outcomes on conferences, exhibitions, meetings with local institutions and NGO's, etc.

## Questionnaire No.2

**MEETINGS EVALUATION QUESTIONNAIRE**

*Purpose of this questionnaire is to assess the meetings organization and its contribution to implement successfully the project activities and promote cooperation.*

**1. The meetings organization evaluation**

Meeting date and agenda was announced in time to enable the partners' preparation for a meeting:

*Strongly agree*       *Agree*       *Disagree*       *Strongly disagree*

The meeting agenda included all planned issues:

*Strongly agree*       *Agree*       *Disagree*       *Strongly disagree*

Meeting organizers helped arrange the accommodation and leisure issues:

*Strongly agree*       *Agree*       *Disagree*       *Strongly disagree*

Conduct of the meeting was well organized, well-prepared presentations and meetings

*Strongly agree*       *Agree*       *Disagree*       *Strongly disagree*

**2. To which degree were reached the meeting objectives?**

Degree to which the meeting followed planned schedule:

completely       partly       was not followed

Degree to which the meeting reached its planned objectives:

completely       partly       was not reached

Please name what products were planned to produce during the meeting (e.g. reports, questionnaires, etc.):

1. ....
2. ....
3. ....

Degree to which the planned products were produced:

completely       partly       was not product

To which extent the project had an impact on the partnership:

*contributed*       *was neutral*       *did not contribute*

**3. How do you evaluate your experience of participating in meeting?**

How do you evaluate your experience of participating in meeting? Please write at least three things:

.....  
 .....

Please write what impact the meeting will have on your institution/organisation:

.....  
 .....

How the meetings' results will be disseminated in your country?

.....