

NordPlus Adult project
**Innovative Vocational Foreign Language Teaching- a Key to Adult Learning
Motivation Project ID: NPAD- 2015/10009
First project meeting
April 5 – 8, 2015
Minutes of the meeting**

The project meeting took place in Pärnu Adult Gymnasium in Pärnu, Estonia.

The following participants attended the meeting:

- Kėdainių profesinio rengimo centras (Kėdainiai Vocational Educational Training Centre) ,Lithuania: Aurima Bajorūnienė, Žilvinas Kapočius, Kestutis Guzys, Jurgita Zakarauskaite
- Pärnu Täiskavanute Gümnaasium (Parnu Adult Gymnasium), Estonia: Ulla Lehtsaar, Eve Zekker, Tiina Saamot
- NGO Education Innovation Transfer Centre, Latvia: Anna Vintere, Santa Krūmiņa, Ilze Laurinaite, Aivars Vinters
- “Heiro”,Ltd., Latvia: Sandra Pallo, Daina Romanovska, Sandra Dūda
- Faculty of Education, Psychology and Art, University of Latvia, Latvia: Sandra Kalniņa , Anna Stavicka

Tuesday, 5th April, 2016

At the beginning of the meeting, Ulla Lehtsaar, the project coordinator from Pärnu Adult Gymnasium, greeted the project participants, wished fruitful and productive work and a pleasant stay in Pärnu. The principal of Pärnu Adult Gymnasium Karin Kurvits also greeted all the participants. After that, a student of Pärnu Adult Gymnasium Ena Korv took all participants on a guided tour in the schoolhouse. After the tour, the project participants started the meeting with discussing the present situation and the work schedule of the project.

The project coordinator Aurima Bajorūnienė briefly presented the project’s present situation and organized a workshop concerning project framework and activities.

The meeting day ended with a dinner at restaurant “Edelweiss”, this gave an opportunity for the participants to enjoy good food and communicate with each other.

Wednesday, 6th April, 2016

Project participants started the meeting day with Sandra Duda’s overview of the survey results.

The participants discussed and analysed the results of the survey. Much time was devoted to discussing the research outcomes. The research results enabled the participants to get an overview of different target groups’ needs as to teaching and learning. It appeared that the environment, methods, topics and skills are of great importance.

During the second workshop every organisation presented their view of the modules to be compiled. Each participant had prepared an example of a possible module. Presentations were made by Eve Zekker and Tiina Saamot (Pärnu Adult Gymnasium), Žilvinas Kapočius (Kėdainiai Vocational Educational Training Centre), Anna Vintere (NGO Education Innovation Transfer Centre), Sandra Kalniņa (Faculty of Education, Psychology and Art, University of Latvia). The result of the discussion was an agreement on how to compile the modules. Work on the latter will be done in every country after leaving Estonia.

Agreement was made on the following:

On next meeting, every organization will make a presentation as to the results of the questionnaire carried out, focus on his own country.

3 MODULES (transport, service, business)

LEVEL: intermediate (B1)

FORMAT:

1. INTRODUCTION PAGE FOR TEACHERS (before each Unit)
For example: SERVICE. Title of the Unit: CATERING
 - What is our aim? (For example: STAGE 1, 2, 3, etc.)

- What is that you have to do in this Unit?
- What do you expect your students will be able to do after going through the Unit? What will students learn?
- Duration: 1 Unit = 8-10 lessons (x 45 minutes)
- Materials: worksheets (For example: worksheet 1: vocabulary; worksheet 2: vocabulary exercises)
- Description: what to do with this material (For example: acting out a role-play or...).
- Debriefing: support materials, links (comment the link, make further suggestions; add a short description). Add all links here. Evaluation (not obligatory – an online test or role-play or writing a letter of application or making a video of...)
- Glossary/key terms – 30 terms. Only key terms and useful phrases (no translation). For example, under subheadings. E.g. In the kitchen: cooker, fork, etc.

Send the draft of all the Units by May, 10 to Aurima (suggested topics, no full exercises – just ideas of them; structure).

The day ended at a restaurant Tervise Paradiis to communicate with each other some more and discuss all good ideas concerning the project.

Thursday, 7th April, 2016

On that day, participants visited different educational organisations to share good practises. The organisations visited: the University of Tartu Pärnu College, Pärnumaa Vocational Education Centre and German Technological School of Pärnu.

After that the project participants had a guided sightseeing tour in Pärnu.

Friday, 8rd April, 2016

Discussion on project future plans and activities.

The coordinator of the project Aurima Bajorūnienė and Ulla Lehtsaar thanked the participants for their productive work, inspiring ideas and the feeling that we had already managed to build a good team.

Pärnu, April 8, 2016

Lithuanian coordinator

Estonian coordinator

University of Latvia coordinator

“Heiro”,Ltd. coordinator

NGO Education Innovation transfer Centre